

Christine Baillie, Direct Dial: (01563) 576129

To: Councillors Taylor (Chair), Hay, Young, Reeves, D Coffey, L MacLean, Weir, McIntyre, Macrae, Wilson, Linton, Darnbrough, F MacLean, Jackson, Farrell, Faulds, Menzies, Ross, Dinwoodie and Carmichael.

30 January 2002

Dear Councillor

COMMUNITY SERVICES COMMITTEE - 6 FEBRUARY 2002

You are requested to attend a meeting of the **Community Services Committee** to be held on **WEDNESDAY 6 FEBRUARY 2002** at **1000 HOURS** in the **MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK**, to discuss the undernoted business.

Yours sincerely

SIGNED OFF BY BILL WALKINSHAW

Fiona Lees
Depute Chief Executive/Director of Corporate Resources

CB/ST

B U S I N E S S

INTIMATE APOLOGIES

1. DRAFT ESTIMATES 2002/2003 - GENERAL SERVICES

- 1.1 FINANCIAL REPORT** - Submit, for information and noting, report dated February 2002 (to be issued as Item 1 of the Special Policy and Resources Committee of 1 February 2002) by the Director of Finance which advised the Policy and Resources Committee of the position with regard to the General Services Revenue Estimates for 2002/2003 and recommended that the Policy and Resources Committee consider the final allocations for each of the Service Committees and request those Committees to note and confirm acceptance of the financial allocation for 2002/2003 and align service plans with these taking into account

the views and comments made during the Council's Public Consultation Exercise.

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- 1.2 Submit, for information and noting, excerpt from the Special Policy and Resources Committee of 1 February 2002 (copy enclosed) asking that the Community Services Committee note and confirm acceptance of the financial allocations for 2002/2003 and align service delivery plans with these as determined by the Special Policy and Resources Committee at its meeting on 1 February 2002.

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- 1.3 Submit report by the Director of Community Services (copy enclosed) detailing a package of measures to align service delivery plans with the final financial allocations for 2002/2003 taking into account the views and comments made during the Council's Public Consultation Exercise.

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2. **BUDGETARY PROGRESS REPORT - COMMUNITY SERVICES (PERIOD 8) (Pages 1-3)** - Submit joint report dated 17 January 2002 (copy enclosed) by the Directors of Finance and of Community Services on the current budgetary control position and the projected out-turn for the year for the Community Services Department for the period ended 18 November 2001 (Period 8).

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3. **ABSENCE MANAGEMENT REPORT QUARTER 3 (1 OCTOBER - 31 DECEMBER 2001) (Pages 4-11)** - Submit report dated 16 January 2002 (copy enclosed) by the Director of Community Services advising of absence rates and absence management for the Department of Community Services for the period 1 October to 31 December 2001.

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4. **DRONGAN MINERS' WELFARE BOWLING CLUB, MILLMANNOCH AVENUE, DRONGAN (Pages 12-14)** - Submit report dated 26 November 2001 (copy enclosed) by the Director of Community Services requesting the Committee to declare the land forming Drongan Miners' Welfare Bowling Club, Millmannoch Avenue, Drongan, as shown on the attached plan, surplus to operational requirements.

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5. **SURPLUS PROPERTY: BOTHY/TOOLSHEED, PLAYINGFIELDS, CROSSHOUSE, KILMARNOCK (Pages 15-16)** - Submit report dated 19 December 2001 (copy enclosed) by the Director of Community Services inviting the Committee to declare the former Grounds Maintenance DSO

Bothy and Toolshed, sited at the Playingfields, Crosshouse, surplus to requirements.

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6. **AYRSHIRE LOCAL BIODIVERSITY ACTION PLAN (Pages 17-19)** - Submit report dated 17 January 2002 (copy enclosed) by the Director of Community Services requesting the Committee to adopt the Ayrshire Local Biodiversity Action Plan.

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7. **STORAGE AND SALE OF FIREWORKS (Pages 20-23)** - Submit report dated 14 January 2002 (copy enclosed) by the Director of Community Services on the legal background and issues relating to the storage and sale of fireworks and suggesting recommendations for possible improvements.

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8. **FOOD STANDARDS AGENCY SCOTLAND: AUDIT OF THE COUNCIL'S FOOD LAW ENFORCEMENT SERVICES (Pages 24-27)** - Submit report dated 15 January 2002 (copy enclosed) by the Director of Community Services advising of a recent audit of the Council's Food Law Enforcement Services undertaken by the Food Standards Agency.

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9. **QUEEN'S GOLDEN JUBILEE CELEBRATIONS (Pages 28-29)** - Submit report dated 15 January 2002 (copy enclosed) by the Director of Community Services advising of the current situation in relation to Her Majesty The Queen's Golden Jubilee Celebrations.

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10. **CLEANSING - VEHICLE TENDERS (Pages 30-31)** - Submit report dated 8 January 2002 (copy enclosed) by the Director of Community Services asking the Committee to approve the acceptance of tenders for the provision of one Precinct street sweeping vehicle.






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11. **GALLEON LEISURE CENTRE - PROGRESS REPORT (Pages 32-34)** - Submit report dated 10 January 2002 (copy enclosed) by the Director of Community Services providing a Progress Report on the Galleon Leisure Centre for the current financial year, in line with Following the Public Pound guidance issued by Audit Scotland.

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12. **OUTDOOR ACCESS UNIT (Pages 35-37)** - Submit report dated 10 January 2002 (copy enclosed) by the Director of Community Services informing and updating the Committee on the Progress of the Outdoor Access Unit.

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13. **CUMNOCK SWIMMING POOL PROJECT - PROGRESS REPORT (Pages 38-39)** - Submit report dated 10 January 2002 (copy enclosed) by the Director of Community Services providing a Progress Report on the work of the Cumnock and District Leisure Group towards the provision of a new Swimming Pool in Cumnock.

14. **INVESTMENT IN DRAMA - SOCIAL INCLUSION (Pages 40-42)** - Submit report dated 7 January 2002 (copy enclosed) by the Director of Community Services on the award for funding for the establishment of 2 drama development posts, for 2 years, funded by the East Ayrshire Coalfield Area Social Inclusion Partnership (SIP) and the Scottish Arts Council (SAC).

15. **GRANTS TO VOLUNTARY ORGANISATIONS: AWARDS TO BANDS (Pages 43-45)** - Submit report dated 17 December 2001 (copy enclosed) by the Director of Community Services outlining applications for financial assistance under the Awards to Bands Scheme for the Committee's consideration.

16. **REQUEST FOR FINANCIAL ASSISTANCE - DALMELLINGTON BAND (Pages 46-47)** - Submit report dated 21 January 2002 (copy enclosed) by the Director of Community Services on a request from the Dalmellington Band towards the production of a CD of popular works.

17. **AWARDING OF CONTRACTS (Pages 48-52)** - Submit report dated 11 January 2002 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources providing, for information, details of tenders which have been accepted. The amounts shown are actual costs of the contracts and are exclusive of professional fees.

18. **EXCLUSION OF PRESS AND PUBLIC** - Recommend that the Sub-Committee pass the following resolution:- "That, under Section 50A(4) of the Local Government (Scotland) Act 1973, as amended, the Press and public be excluded from the meeting for the following items of business on the grounds that they involves the likely disclosure of exempt information as defined in Paragraph 6 of Schedule 7A of the Act".
19. **BUDGETARY PROGRESS REPORT OUTDOOR AMENITIES AND LEISURE MANAGEMENT TO 18 NOVEMBER 2001 (PERIOD 8) (Pages 53-56)** - Submit joint report dated 17 January 2002 (copy enclosed) by the Directors of Finance and of Community Services advising on the current budgetary control position and the projected out-turn for the year for Outdoor Amenities and Leisure Management for the period ended 18 November 2001

(Period 8). **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**

20. **BUDGETARY PROGRESS REPORT REFUSE COLLECTION AND STREET CLEANSING TO 18 NOVEMBER 2001 (PERIOD 8) (Pages 57-59)** - Submit joint report dated 30 October 2001 (copy enclosed) by the Directors of Finance and of Community Services advising on the current budgetary control position and the projected out-turn for the year for Refuse Collection and Street Cleansing for the period ended 18 November 2001 (Period 8). **Report not enclosed - Refer to exclusion of Press and Public paragraph above.**